



## CONTRACTOR COMPETENCY

# Do I need a Rail Industry Worker (RIW) Card?

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Any contractor who conducts Rail Safety Work on V/Line infrastructure needs to obtain a rail industry worker card.

**V/Line infrastructure** is defined in our various state accreditations and includes railways, railway tracks and associated structures, and rolling stock used in connection with them.

**Rail Safety Work is performed in the following nine areas:**

- » TRACK AND CIVIL
- » PLANT & EQUIPMENT
- » BRIDGE STRUCTURES
- » SAFEWORKING
- » NETWORK CONTROL
- » COMMUNICATIONS
- » SIGNALS
- » ENGINEERING
- » PROJECT MANAGEMENT



# Who are Rail Safety Workers?

A rail safety worker is an individual (including a contractor) who has carried out, is carrying out, or is about to carry out, rail safety work. The definition of rail safety work is in section 8 of the Rail Safety National Law (RSNL).

## Definitions and typical rail safety worker roles are as follows:

Rail safety work as specified in the Rail Safety Act may be any of the following:	Typical rail safety worker roles
Driving, despatching, or any other activity which is capable of controlling or affecting the movement of rolling stock	<ul style="list-style-type: none"><li>• Train or tram driver</li><li>• Trainee driver</li><li>• Guard</li></ul>
Signalling and signalling operations, receiving and relaying of communications or any other activity which is capable of controlling or affecting the movement of rolling stock	<ul style="list-style-type: none"><li>• Signaller</li><li>• Lookout person</li><li>• Safeworking coordinator</li><li>• Signal maintenance technician</li></ul>
Coupling or uncoupling rolling stock	<ul style="list-style-type: none"><li>• Train or tram driver</li><li>• Shunter</li><li>• Terminal operator</li></ul>
Loading or unloading rolling stock	<ul style="list-style-type: none"><li>• Rolling stock engineer</li><li>• Rolling stock maintainer</li></ul>

## Who are Rail Safety Workers? ...continued

Rail safety work as specified in the Rail Safety Act may be any of the following:	Typical rail safety worker roles
<p>Designing, constructing, repairing, modifying, maintaining, monitoring, inspecting or testing of:</p> <ul style="list-style-type: none"> <li>• rolling stock, including checking that the rolling stock is working properly before being used or operated; or</li> <li>• civil or electric traction infrastructure; or</li> <li>• signalling or telecommunications equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Track manager</li> <li>• Patrolman</li> <li>• Ganger</li> <li>• Road foreman</li> <li>• Train examiner</li> </ul>
<p>Installing components in relation to rolling stock</p>	<ul style="list-style-type: none"> <li>• Rolling stock engineer</li> <li>• Rolling stock maintainer</li> </ul>
<p>Any work on or about rail infrastructure relating to the design, construction, repair, modification, maintenance, monitoring, inspecting or testing of rail infrastructure or associated works or equipment, including checking that the rail infrastructure is working properly before being used or operated</p>	<ul style="list-style-type: none"> <li>• Project engineer</li> <li>• Track worker</li> <li>• Engineering surveyor</li> <li>• Communications technician</li> <li>• Clerk of works</li> <li>• Plant and equipment operator or maintainer</li> </ul>
<p>Installing or maintaining any part of rail infrastructure or of the telecommunications system relating to it or used in connection with it, or of the means of supplying electricity directly to a railway or to any rolling stock using the rail infrastructure or to the telecommunications system</p>	<ul style="list-style-type: none"> <li>• Electrician</li> <li>• Overhead linesman</li> <li>• Power linesman</li> <li>• Tram electrical worker</li> <li>• Substation technician</li> </ul>
<p>Receiving and relaying of communications</p>	<ul style="list-style-type: none"> <li>• Control centre officer</li> <li>• Train controller</li> <li>• Signaller</li> <li>• Train service officer</li> </ul>

## Who are Rail Safety Workers? ...continued

Rail safety work as specified in the Rail Safety Act may be any of the following:	Typical rail safety worker roles
Any work involving certification as to the safety of rail infrastructure or rolling stock or any part or component of rail infrastructure or rolling stock	<ul style="list-style-type: none"> <li>• Engineer (rolling stock/infrastructure)</li> </ul>
Any work involving the decommissioning or disposal of rail infrastructure or rolling stock or any part or component of rail infrastructure or rolling stock	<ul style="list-style-type: none"> <li>• Track worker</li> <li>• Signal maintenance technician</li> <li>• Car and wagon builder</li> </ul>
Any work involving the development, management or monitoring of safe working systems for railways	<ul style="list-style-type: none"> <li>• Train crew manager</li> <li>• Training manager</li> <li>• Technical trainer</li> <li>• Safeworking specialists</li> </ul>
Any work in relation to ensuring the safety of: <ul style="list-style-type: none"> <li>• Rail safety workers on a railway</li> <li>• Any persons working on or near a railway, whether or not the person working on or near the railway track is carrying out rail safety work</li> </ul>	<ul style="list-style-type: none"> <li>• Track worker</li> <li>• Flagman</li> <li>• Site supervisor</li> </ul>
Any other work that is prescribed by the regulations to be rail safety work	<ul style="list-style-type: none"> <li>• See above</li> </ul>



# Who does not need a RIW card?

- V/Line employees carrying current certificates of competency or identity cards
- Workers entering V/Line's corridor to perform rail safety work for another rail operator – for example fitters repairing a coal/grain wagon
- Drivers making a delivery to a worksite
- External third party (non-rail related) workers e.g. telecommunications, water, gas and other service providers
- Any other workers performing roles that are not defined in V/Line's competency matrices – for example government inspectors of road bridges
- Such personnel must be covered by an access agreement. Details can be found at <http://www.vline.com.au/about/networkaccess/application.html>



# Who is responsible for what?

## V/Line

### is responsible for:

- responding to enquiries from contractors about rail industry worker cards
- ensuring that contractors have the required qualifications to complete work for V/Line
- if necessary, liaising with the card provider MTA to provide advice about the status of contractor applications for their cards

## Contractors

### are responsible for:

- ensuring their qualifications /competencies required to work for V/Line are valid, current and relevant to the work that they undertake
- do not undertake roles not listed on their rail industry worker card
- maintain and make available their card when requested

## MTA

### is responsible for:

- verifying contractor competencies and issuing rail industry worker cards

# How does a contractor get a RIW card?

<b>Go to:</b>	<p><b><a href="http://www.vline.com.au/about/workingwithvline/ContractorInfo.html">www.vline.com.au/about/workingwithvline/ContractorInfo.html</a></b></p> <ul style="list-style-type: none"><li>• Confirm your roles</li><li>• Gather the required competencies as per the matrices</li></ul>
<b>Go to:</b>	<p><b><a href="https://www.riw.net.au/">https://www.riw.net.au/</a></b></p> <ul style="list-style-type: none"><li>• Register your company and employees in the MTA system</li><li>• Upload the required evidence</li><li>• Complete 100 point ID check at Australia Post</li></ul>
<b>Special conditions</b>	<p>For signals, engineers and project managers</p> <ul style="list-style-type: none"><li>• As per above plus</li><li>• Complete the online assessment process</li><li>• Refer to the website for further information</li></ul> <p><b><a href="http://www.vline.com.au/about/workingwithvline/ContractorInfo.html">www.vline.com.au/about/workingwithvline/ContractorInfo.html</a></b></p>



# Where can you find more information?



<https://www.riw.net.au/>

## The above link contains:

- How to videos
- How to guides
- Finding an authorized health professional (AHP)
- Network operator matrices
- Face to Face – Training resources
- Registered Training Organisations
- General Business rules for Operators

To register for RIW updates via [https://www.riw.net.au/#subscribe\\_form](https://www.riw.net.au/#subscribe_form)

